

EXECUTIVE/COUNCIL APPROVAL FORM**MANAGEMENT ROUTING:**

EXECUTIVE John Lovick
DEPUTY/EXEC. DIR. Mark Ericks
DIRECTOR/ELECTE John Pennington
DEPARTMENT Dept. Emergency Mgmt.
DEPUTY DIR. Jason Bierman
DEPARTMENT Dept. Emergency Mgmt.
ORIGINATOR D. Rose / T. Jones
DATE August 26, 2014 **EXT.** 5062

TO: COUNCIL CHAIRPERSON:
SNOHOMISH COUNTY COUNCIL

EXECUTIVE RECOMMENDATION:

☒ Approve ☐ No Recommendation
☐ Further Processing
☐ Requested By

[Signature]
 Executive Office Signature

CEO Staff Review cep

Received at Council Office

9/30/14

9/26/14

9/30/14

DOCUMENT TYPE:

☐ BUDGET ACTION:
☐ Emergency Appropriation
☐ Supplemental Appropriation
☐ Budget Transfer
☐ CONTRACT:
☐ New
☐ Amendment

☐ GRANT APPLICATION
☐ ORDINANCE
☐ Amendment to Ord. #
☐ PLAN
☒ OTHER - Grant Work Plan - DEM

DOCUMENT / AGENDA TITLE:

2015 Grant Work Plan for the Department of Emergency Management (DEM)

APPROVAL AUTHORITY:

EXECUTIVE SCC **COUNCIL** ☒
CITE BASIS SCC 2.400.063 4.26.025

HANDLING: NORMAL ☒ EXPEDITE ☐ URGENT ☐ DEADLINE DATE ☐

PURPOSE:

Approve the 2015 Grant Work Plan for the Department of Emergency Management.

BACKGROUND:

SCC 2.400.063 provides for the department director to prepare a Grant Work Plan (GWP) to be submitted by the County Executive to the County Council for approval. The attached GWP describes each grant that is anticipated by the Department of Emergency Management for the calendar year 2015.

The GWP includes the following information for each grant; department division, fund, program, purpose of grant, grantor, grant term, amount of grant award, amount and source of matching funds if required, number of required FTE's to perform grant (including an indication if new or project FTE's are required). Also included is the Summary for all grants included in DEM's GWP for 2015.

Upon approval of the GWP the County Executive will have the authority to sign all grant contracts, subcontracts and amendments for each grant included in the GWP, in accordance with existing county codes.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST -6 YRS
	\$0.00		
TOTAL	\$0.00		

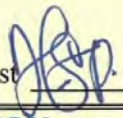
REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST -6 YRS
	\$0.00		
TOTAL	\$0.00		

DEPARTMENT FISCAL IMPACT NOTES:

No fiscal impact.

BUDGET REVIEW:

Analyst



Administrator



Recommend Approval

**CONTRACT INFORMATION:**

ORIGINAL	_____	CONTRACT #	_____	AMOUNT	_____
AMENDMENT #	_____	CONTRACT #	_____	AMOUNT	_____
AMENDMENT #	_____	CONTRACT #	_____	AMOUNT	_____

CONTRACT PERIOD:

ORIGINAL	Start	_____	End	_____
AMENDMENT	Start	_____	End	_____

CONTRACT / PROJECT TITLE:**CONTRACTOR NAME & ADDRESS (City/State only):****APPROVED:**RISK MANAGEMENT Yes _____ No N/AN/APROSECUTING ATTY - AS TO FORM: Yes _____ No N/ACOMMENTS: N/A**OTHER DEPARTMENTAL REVIEW / COMMENTS:****ELECTRONIC ATTACHMENTS :**

3016-189 Emerg Mgmt 2015 Grant Work Plan DEM ECAF.docx
 3016-189 Emerg Mgmt 2015 Grant Work Plan DEM Motion.docx
 3016-189 Emerg Mgmt 2015 Grant Work Plan DEM Consolidated GWP.docx
 3016-189 Emerg Mgmt 2015 Grant Work Plan DEM Summary 6-14.xlsx

NON-ELECTRONIC ATTACHMENTS:

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 14-370

APPROVING 2015 DEPARTMENT OF EMERGENCY MANAGEMENT
GRANT WORK PLAN

WHEREAS, under the provisions of SCC 2.400.063, the Director of Emergency Management is authorized to prepare an annual grant work plan for approval by the County Council; and

WHEREAS, the Director of Emergency Management has prepared and with the recommendation of the County Executive, has submitted the 2015 Grant Work Plan to the County Council for review and approval; and

WHEREAS, the County Council reviewed the 2015 Grant Work Plan in conjunction with its consideration of the 2015 Budget and has appropriated revenues in the 2015 Budget to fund the programs and grants included in the 2015 Grant Work Plan;

NOW, THEREFORE, ON MOTION, pursuant to SCC 4.26.025, the County Council hereby approves the 2015 Grant Work Plan and authorizes the County Executive to approve all grant documents necessary to implement the approved Grant Work Plan as provided in SCC 4.26.025.

PASSED this _____ day of _____, 2014.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Asst. Clerk of the Council

2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130
Program: **Emergency Management Performance Grant (EMPG)** FFY 14 & FFY 15

Purpose of Grant (Brief description of work to be performed):

EMPG funding is awarded to local emergency management agencies to supplement their local emergency management operating budget in an effort to enhance their emergency management programs.

Existing/ongoing program ☒ Yes New program ☐ Yes

Source of grant funding: Federal ☒ State ☐ Local ☐ Other ☐

Grantor: Wa State Military –EMD; & Dept. of Homeland Security (DHS)

Grant :	Grant Term:	Award:	Estimated Available This Period:
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EMPG FFY 14	6/1/14 to 8/31/15	\$ 210,187	\$ 105,094
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EMPG FFY 15	To Be Determined	\$ 241,215	\$ 241,215
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Is match required: ☒ Yes ☐ No If yes, match amount required: \$346,309

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

<u>002</u>	DAC <u>Various</u>	Amount <u> </u>
<u> </u>	DAC <u> </u>	Amount <u> </u>

Total Resources	\$ 692,618
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EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 692,618

Who will complete the work? Existing FTE(s) ☒ Existing project FTE(s) ☐ New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
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Total FTEs	<u> </u>
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Pass Thru (Estimated cost) \$ 0

Total Expenditures	\$ 692,618
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2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130
Program: **State Homeland Security Grant Program (SHSP)** FFY12, FFY 13 & FFY 14

Purpose of Grant (Brief description of work to be performed):

SHSP funding is to be used to enhance the capability of local governmental units to prevent, deter, respond to, and recover from catastrophic and/or terrorist events. Funds are awarded to Region One. Region One consists of the local emergency management agencies and the federally recognized tribal governments within Island, San Juan, Skagit, Snohomish & Whatcom Counties.

Existing/ongoing program ☒ Yes New program ☐ Yes
Source of grant funding: Federal ☒ State ☐ Local ☐ Other ☐

Grantor: Wa State Military –EMD; & Dept. of Homeland Security (DHS)

Grant :	Grant Term:	Award:	Estimated Available This Period:
SHSP FFY 12	9/1/12 to 2/28/15	\$ 410,821	\$ 100,000
SHSP FFY 13	9/1/13 to 8/31/15	\$ 518,931	\$ 518,931
SHSP FFY 14	9/1/14 to 8/31/16	\$ 600,000	\$ 600,000

Is match required: ☐ Yes ☒ No If yes, match amount required: _____

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

_____ DAC _____ Amount _____

Total Resources \$ 1,218,931

EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 609,466

Who will complete the work? Existing FTE(s) 2 Existing project FTE(s) ☐ New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
_____	_____

Total FTEs _____

Pass Thru (Estimated cost -50%) \$ 609,465

Total Expenditures \$ 1,218,931
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2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130
Program: **Urban Area Security Initiative Grant Program (UASI)** FFY12, FFY 13 & FFY 14

Purpose of Grant (Brief description of work to be performed):

UASI funding is provided to the specific urban areas of the City of Seattle, City of Bellevue, King, Pierce and Snohomish Counties to enhance their capacity to prevent terrorist attacks involving CBRNE devices and to meet the unique needs of high urban threat areas.

Existing/ongoing program ☒ Yes New program ☐ Yes
Source of grant funding: Federal ☒ State ☐ Local ☐ Other ☐

Grantor: Wa State Military –EMD; & Dept. of Homeland Security (DHS)

Grant :	Grant Term:	Award:	Estimated Available This Period:
UASI FFY 12	9/1/12 to 2/28/15	\$ 676,911	\$ 100,000
UASI FFY 13	9/1/13 to 8/31/15	\$ 790,387	\$ 790,387
UASI FFY 14	To Be Determined/ Est.	\$ 800,000	\$ 800,000

Is match required: ☐ Yes ☒ No If yes, match amount required: _____

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

_____ DAC _____ Amount _____

Total Resources \$ 1,690,387

EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 845,193

Who will complete the work? Existing FTE(s) Existing project FTE(s) New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

FTEs Classification

Total FTEs _____

Pass Thru (Estimated cost – 50%) \$ 845,194

Total Expenditures \$ 1,690,387
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2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130
Program: **Medical Reserve Corps Program (MRC) CY 14 and CY 15**

Purpose of Grant (Brief description of work to be performed):

MRC funding is to be used to undertake activities to build the capacity of local Medical Reserve Corps programs. The purpose of the MRC Corps is to recruit & establish a local group of volunteer physicians & nurses who would be recognized and trained to respond to any local or nationwide emergency. The grant funds support MRC meetings, training and exercises as well as being used to develop patient tracking, volunteer database and ID systems.

Existing/ongoing program: ☒ Yes New program ☐ Yes
Source of grant funding: Federal ☒ State ☐ Local ☐ Other ☐

Grantor: National Association of Counties and City Health Officials (NACCHO) from the Dept. of Health and Human Services (DHHS)

Grant :	Grant Term:	Award:	Estimated Available This Period:
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MRC-NACCHO -14	Application pending	\$ 7,000	\$ 7,000
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MRC-NACCHO -15 –	To Be Determined/Est	\$ 7,000	\$ 7,000
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Is match required: ☐ Yes ☒ No If yes, match amount required: _____

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

_____ DAC _____ Amount _____

Total Resources	\$ 14,000
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EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 7,000

Who will complete the work? Existing FTE(s) ☒ Existing project FTE(s) ☐ New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
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_____	_____
Total FTEs	_____

Pass Thru	- Skagit	(Estimated cost)	\$ 7,000
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Total Expenditures	\$ 14,000
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2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130
Program: **Medical Reserve Corps Program (MRC) - Tribal Grants**

Purpose of Grant (Brief description of work to be performed):

MRC funding is to be used to undertake activities to build the capacity of local Medical Reserve Corps programs. The purpose of the MRC Corps is to recruit & establish a local group of volunteer physicians & nurses who would be recognized and trained to respond to any local or nationwide emergency. The grant funds support MRC meetings, training and exercises as well as being used to develop patient tracking, volunteer database and ID systems.

Existing/ongoing program: ☒ Yes New program ☐ Yes
Source of grant funding: Federal ☐ State ☐ Local ☒ Other ☐

Grantor: Tulalip Tribes - Charitable Fund

Grant :	Grant Term:	Award:	Estimated Available This Period:
MRC – Tulalip Tribes	Application pending	\$ 15,000	\$ 15,000
MRC- Stillaguamish	Application pending	\$ 5,000	\$ 5,000

Is match required: ☐ Yes ☒ No If yes, match amount required: _____

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

_____ DAC _____ Amount _____

Total Resources \$ 20,000

EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 20,000

Who will complete the work? Existing FTE(s) ☒ Existing project FTE(s) ☐ New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

# FTEs	Classification
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_____	_____
Total FTEs	_____

Pass Thru (Estimated cost) \$ 0

Total Expenditures \$ 20,000
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2015 Grant Work Plan

Department : **Emergency Management** Division: 39 Fund: 130

Program: **Hazard Mitigation Grant Program (HMGP)** FFY 13

Purpose of Grant (Brief description of work to be performed):

HMGP funding is to be used to update the Comprehensive Emergency Management Plan (CEMP) including the Hazardous Materials Annex .

Existing/ongoing program ☐ Yes New program ☒ Yes

Source of grant funding: Federal ☒ State ☐ Local ☐ Other ☐

Grantor: WA State Military –EMD and Dept. of Homeland Security (DHS)

Grant : **Grant Term:** **Award:** **Estimated Available This Period:**

HMPG-13 5/28/13 to 2/28/16 \$ 150,000 \$ 150,000

Is match required: ☒ Yes ☐ No If yes, match (12.5%) required: \$ 25,000

Match Source (General Fund, Patient Fees, In-Kind, etc.). If County funded, enter DAC.

Match met @ State level DAC Amount \$ 0

Total Resources \$ 175,000

EXPENDITURES

Internal Operations (Admin., Operations, Direct Service, etc.) (Estimated cost) \$ 87,500

Who will complete the work? Existing FTE(s) ☒ Existing project FTE(s) ☐ New FTE(s) ☐

If new FTEs are needed, complete the following. Attach additional sheet if needed.

FTEs Classification

Total FTEs

Pass Thru (Estimated cost 50%) \$ 87,500

Total Expenditures \$ 175,000

Grant Work Plan Summary

Department: DEM
 Contact: Diana Rose / Tammy Jones
 Extension: 5062 / 5072

Date Submitted: June-14

Jan 1, 2015 - Dec 31, 2015						This portion to be completed after contract execution and submitted to Council on an annual basis.					
Grantor	Program	Award Amount	Match	Grant This Period	Total Resources	Grant Amount	Match	Total Resources	Date Executed	Effective Date	Term Date
HLS -Wa. State Military	EMPG -14	\$210,187	\$105,094	\$105,094	\$210,188						
HLS -Wa. State Military	EMPG -15	\$241,215	\$241,215	\$241,215	\$482,430						
HLS -Wa. State Military	SHSP -12	\$410,821	\$0	\$100,000	\$100,000						
HLS -Wa. State Military	SHSP -13	\$518,931	\$0	\$518,931	\$518,931						
HLS -Wa. State Military	SHSP -14	\$600,000		\$600,000	\$600,000						
HLS -Wa. State Military	UASI -12	\$676,911	\$0	\$100,000	\$100,000						
HLS -Wa. State Military	UASI -13	\$790,387	\$0	\$790,387	\$790,387						
HLS -Wa. State Military	UASI -14	\$800,000		\$800,000	\$800,000						
HLS -Wa. State Military	HMPG-13	\$150,000		\$150,000	\$150,000						
MRC - NACCHO	MRC - 14	\$7,000	\$0	\$7,000	\$7,000						
MRC - NACCHO	MRC - 15	\$7,000	\$0	\$7,000	\$7,000						
MRC - Tulalip Tribes -CF		\$15,000	\$0	\$15,000	\$15,000						
MRC - Stilly Tribes		\$5,000	\$0	\$5,000	\$5,000						
	Total	\$4,432,452	\$346,309	\$3,439,627	\$3,780,936	\$0	\$0	\$0			